



**OFFICE OF THE JUDICIARY  
(SUPREME & MAGISTRATES' COURTS)**

**VACANCY NOTICE**

Applications are invited from suitably qualified persons for appointment as **DIRECTOR OF INFORMATION TECHNOLOGY** within the Court Services Council (the Council) established Pursuant to the Court Services Act, 2023.

The successful applicant would report to Board of the Council.

**Key Responsibilities:-**

- Lead IT projects, including the design and deployment of new IT systems and services;
- Manage and prioritize and monitor projects under the portfolio of the Systems/Networking support staff;
- Review and coordinate staff training;
- Prepare status reports and reports required by management;
- Monitor performance of information technology systems to determine cost and productivity levels, and to make recommendations for improving the IT infrastructure;
- Analyze business requirements by partnering with key stakeholders across the organization to develop solutions for IT needs;
- Overall responsibility for the maintenance of the website;
- Troubleshoot hardware and software issues related to internal IT;
- Any other duties as assigned.

**QUALIFICATIONS:**

- Masters Degree in Computer Science or a related field with a minimum of 7-8 years IT experience; **OR**
- Masters Degree in Business Administration and a minimum of 8-10 years managerial experience at a middle management level in a computer/IT environment; **OR**
- Bachelor's Degree in Computer Science, Computer Information Systems, Management Information Systems, Electronics or Electrical with a minimum of 10-12 years experience of managerial experience at middle management level in computer IT/environment.

Salary and benefits will be commensurate with experience.

Resumes along with original qualifications and documentary proof of relevant experience are to be submitted to the Registrar of the Supreme Court, Office of the Judiciary, Annex II (formerly Ansbacher Building), East Street and Bank Lane, Nassau, The Bahamas or via email to [nicoya.neilly@courts.bs](mailto:nicoya.neilly@courts.bs) no later than 14 June 2024.