



JUDICIAL & LEGAL SERVICE COMMISSION

VACANCY NOTICE

CHIEF COUNSEL IN THE INTERNATIONAL SECTION DEPARTMENT OF LEGAL AFFAIRS, OFFICE OF THE ATTORNEY GENERAL AND MINISTRY OF LEGAL AFFAIRS

Applications are invited from suitably qualified persons for appointment to the post of Chief Counsel, International Section, Department of Legal Affairs in the Office of the Attorney General and the Ministry of Legal Affairs, Commonwealth of The Bahamas.

Requirements for the post:

Applicants must be a Member of the Bahamas, English, Irish, or Scottish Bar or of the Bar of any country to which a member of the Bahamas Bar is admitted without examination, with at least six (6) years' experience in civil matters and knowledge of the methods and machinery of the court.

Job Summary

Responsible for International Matters in the Office of the Director of Legal Affairs.

General Duties and Responsibilities

- Processing transfer of offenders matters;
- Executing requests for Assistance pursuant to evidence (Proceedings in Jurisdictions) matters;
- Appearing before the Magistrate, the Supreme Court, and the Court of Appeal;
- Treaty Negotiations
- United Nations Human Rights Matters- the preparation of National Reports (CEDAW, UPR, CERD, CRC), providing leadership to the Working Groups concerning the same;
- United Nations High Commission on Refugees – Liaison for UNHCR matters;
- Participant of the National Reporting Cooperation Mechanism;
- Participant of the Migration Working Group;
- Focal point for Human Rights matters;
- Processing International Child Abduction matters;
- Organized training for the Ministry of Foreign Affairs, the Ministry of Social Services, and the Department of Immigration;
- Appearing before International Treaty Bodies for review on International Treaty Matters;
- Human Rights Unit and its work;
- Continuing to chair the National Reporting Mechanism;
- Participate in the Parliamentary Human Rights Committee Secretariat; and
- Amongst other International cooperation work.

The appointment will be on permanent and pensionable or contractual terms if a citizen of The Bahamas is appointed, or on contractual terms if a non-Bahamian is appointed. In the case of a contractual appointment of two (2) years or more, a gratuity of fifteen percent (15%) of the basic salary would be payable upon satisfactory completion of service.

Salary

The salary of the post is in **Scale JL12A, \$68,400 x \$700 - \$76,100, per annum (July 2022 Salary Scales). Allowances commensurate with post.**

Serving Officers must apply through their Permanent Secretary or Heads of Department.

Application forms may be obtained online at www.bahamas.gov.bs and should be returned in duplicate with certified copies of qualifications and documentary proof of relevant experience to the Permanent Secretary, Office of the Attorney General and Ministry of Legal Affairs, Paul L. Adderley Building No. 18, John F. Kennedy Drive, Nassau, Bahamas or via email to attorneygeneral@bahamas.gov.bs by 31 July 2025.